

CEDAR HOLLOW 2011– 2012 SNOW PLOWING PROCEDURES

Please note that the snow plowing procedures have changed significantly since we have a new company. **Towing of vehicles (at owner's expense) will be enforced this year so please make sure you read the entire notice and comply accordingly.** Everyone is responsible for moving their vehicles - no exceptions. If you are not available to do it yourself we suggest you ask a neighbor or make other arrangements. No one will be knocking on doors to remind you to move. We all need to be aware of the weather and the arrival of the snow plowing company. The snowplows have been instructed to honk their horns repeatedly to indicate they are ready to plow parking spaces. Unless your car is located in Area 1, we ask that you prepare your car for moving but do not move it until it is time for your area to be plowed. When the plows get to your area it would be best if you can remove your vehicle from the property entirely. If you stay on the property please make sure you stay out of the way of the plows and remain with your vehicle so it can be moved when necessary.

The first area to be plowed will be **Area 1 (see map - highlighted yellow)** which is the visitor parking near the pool and all parking spaces at the end of the 600 building. If you or your visitor(s) park in this area you will need to make sure you are available to move your vehicles immediately once the plows arrive. **DO NOT** pre-park your vehicle in the visitor parking area the night before as was done in past years. **DO NOT** park in the driveway leading out to Pratt Street.

The next area to be plowed will be **Area 2 (see map - highlighted orange)** which consists of the entire area in front of the 400, 500 and 600 buildings. All the residents that park in this area should move outside the highlighted area. Do not return your vehicles until the entire area has been completed and the plows have moved on to the next area.

The third area to be plowed will be **Area 3 (see map - highlighted blue)** which consists of all parking spaces in front of the 100 building including the driveway in front of the 100 building mailbox and bulletin board and continuing to Glastonbury Avenue entrance. **DO NOT** park your vehicle on the main entrance from Glastonbury Avenue.

The next area to be plowed will be **Area 4 (see map - highlighted green)** which consists of all parking spaces in front of the 200 building, those spaces directly across from the 200 building (spaces 70-83), all spaces in front of the 300 building, and parking spaces numbered 57 through 62 at the end of the 300 building. This area was expanded to assist the contractor in moving the snow out of the parking areas.

The last area will be **Area 5 (see map - highlighted pink)** which consists of all remaining parking spaces which includes spaces numbered 63 through 69, 84 through 94, plus all visitor parking in that area. These residents can move to any area as long as they do not get in the way of the snow plows. If you park in another unit owner's parking space or in the driveway please remain with your vehicle.

If one of the plow drivers asks you to move your vehicle please do so. **DO NOT** discuss the plowing process with the plow drivers. If you have an issue please contact Elite Property Management to discuss your concerns. Landlords, please be sure to share this notice with your tenants.

Please refer to the attached map which highlights the various areas to be plowed.